



County of Los Angeles Public Library ■ www.colapublib.org
7400 East Imperial Hwy., Downey, CA 90242 ■ (562) 940-8400



Margaret Donnellan Todd
County Librarian

March 06, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE SERVING AND CONSUMPTION OF
ALCOHOLIC BEVERAGES AT THE PICO RIVERA LIBRARY
(SUPERVISORIAL DISTRICT 1) (3 VOTES)**

SUBJECT

The Public Library is recommending that the Board of Supervisors (Board) approve the serving and consumption of alcoholic beverages to and by adult participants at a special event that will occur at a County library facility.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the serving and consumption of alcoholic beverages to and by adult participants at the Farewell to Old Pico Rivera Library Fundraiser Dinner, sponsored by the Friends of the Pico Rivera Libraries, to be held at the Pico Rivera Library on Friday, March 9, 2012.
2. Approve and delegate authority to the County Librarian, or designee, to execute an agreement with the Friends of the Pico Rivera Libraries, whereby this event sponsor agrees to indemnify the County from any and all liability that may arise from and/or relating to the special event mentioned above, in a form substantially similar to the attached draft agreement (Attachment).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the serving and consumption of alcoholic beverages to and by adult participants at a special event that will occur at the Pico Rivera Library, which is a County library facility. The event sponsor is the Friends of the Pico Rivera Libraries (Friends).

The Friends is a non-profit organization dedicated to increasing awareness and support of the Library in the community. Friends Groups sponsor events to raise funds to support library programming and the purchase of library materials. They also provide assistance in the recruitment of volunteers for library events and programs. The Friends will host a Farewell to Old Pico Rivera Library Fundraiser Dinner at the Pico Rivera Library on Friday, March 9, 2012. At this event, alcoholic beverages (beer and wine) will be offered and served to adult participants.

Prior to the scheduled event, the sponsor will be required to provide, to the Public Library, the necessary license from the State Department of Alcoholic Beverage Control and an evidence of appropriate general and liquor liability insurance naming the County as additional insured. In addition, the event sponsor will also be required to sign an agreement whereby the event sponsor agrees to indemnify the County from any and all liability that may arise from and/or relating to the special event mentioned above.

Implementation of Strategic Plan Goals

Approval of the recommended action is consistent with the County's Strategic Plan Goals in the areas of Operational Effectiveness (1) and Community and Municipal Services (3).

FISCAL IMPACT/FINANCING

There is no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The attached draft agreement was approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact on current services.

The Honorable Board of Supervisors

3/6/2012

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Respectfully submitted,

A handwritten signature in cursive script, reading "Margaret Donnellan Todd". The signature is written in dark ink on a light background.

MARGARET DONNELLAN TODD

County Librarian

MDT:YDR:bf

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

ATTACHMENT

Date

Name of Event Sponsor

Address

City, State, Zip Code

Dear Name of Event Sponsor:

LETTER OF AGREEMENT TO INDEMNIFY THE COUNTY OF LOS ANGELES

On Date of Board Approval, the Board of Supervisors approved the sale/serving and consumption of alcoholic beverages to and by adult participants at the Name of Event, sponsored by the Name of Event Sponsor, at the Library Name on Date. As a condition of this approval, the Name of Event Sponsor is required to indemnify the County of Los Angeles (County) from any and all liability that may arise from and/or relating to that special event.

Now, therefore, the Name of Event Sponsor and the County agree that the Name of Event Sponsor shall indemnify, defend and hold harmless the County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the Name of Event Sponsor's acts and/or omissions arising from and/or relating to the special event mentioned above, including those arising from and/or relating to the sale/serving and consumption of alcoholic beverages at the special event.

By signing and returning this letter of agreement, the Name of Event Sponsor agrees to the terms herein. The person signing on behalf of the Name of Event Sponsor warrants under penalty of perjury that he/she is authorized to bind the Name of Event Sponsor.

Sincerely,

Margaret Donnellan Todd
County Librarian

MDT:YDR:bf

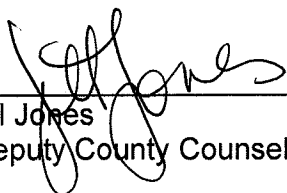
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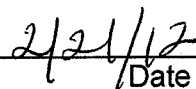
c: Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel

Name of Event Sponsor
Date
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APPROVED AS TO FORM

John F. Krattli
Acting County Counsel

By: 
Jill Jones
Deputy County Counsel


Date

ACCEPTANCE OF TERMS

(Name and Title)
Name of Event Sponsor

Date